APEX2100

International Ski Academy · Académie Internationale de Ski

ADMISSIONS

POLICY 2025

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Policy Statement:

Apex2100 Academy is a vibrant, international co-educational ski academy in Tignes, France. The Academy celebrates achievement in its broadest sense resulting in a community of happy, confident, internationally-minded pupils.
The Academy is committed to ensuring that it is accessible to all those who meet its entry requirements. We welcome pupils of all faiths and none, and Apex2100 is fully committed to ensuring that the application of this Admissions Policy does not discriminate unlawfully in line with the UK Equality Act (2010). Further details are available in the Academy's Equal Opportunities Policy document. We seek to ensure that disabled prospective pupils are not treated less favourably and will take reasonable steps to avoid putting disabled students at a substantial disadvantage in matters of admission to the Academy, however the principle objectives of the academy will mean that those with physical disabilities will not thrive in our context. Apex2100 seeks to implement this policy through adherence to the procedures set out in the rest of this document.

This policy applies to admissions to all sections of our Academy community. This document is available on request from the Academy Office. This policy is reviewed annually, or as events or legislation require change, by the Head of Admissions, and the next date for review is September 2026. Apex2100 prepares skiers for competition in line with the rules and policies of the FIS. The Admissions Policy should be read in conjunction with the:

- Behaviour and Discipline Policy
- Exclusion, Expulsion, Removal and Review Policy
- Equal Opportunities Policy
- Special Educational Needs & EAL Policy
- SENDA Policy

Admissions Procedures:

Registration:

Pupils wishing to enter the Academy mid-way through the academic year will be considered on a case-by-case basis, subject to the normal entrance procedures, where a space is available. Pupils of families moving to the area will also be considered at other times.
To register a pupil, parents should complete the Apex Admissions form on the website.

Selection Criteria and Offers of Places:

The decision to offer a place to an applicant is made with or without a visit to Tignes, the interview and the athlete's performance in all areas of sport, education and skiing. The CEO aims to offer places to those athletes who will benefit from the opportunities offered at Apex, who will contribute to the Apex culture, share its

ethos and respond positively to the Academy environment. As well as demonstrating application to academic studies and potential to fully access the curriculum at Apex2100, we are looking for pupils who demonstrate potential to learn and grow in our academy.

The number of applicants typically exceeds the available places and, therefore, decisions regarding which candidates receive offers of a place are made on the basis of the criteria above. Decisions are usually made within a month of the entrance assessment, but this can be delayed if we are experiencing high demand for places. Parents/guardians will be notified in writing of the decision. Prompt acceptance of an offer of a place is appreciated and places will not be confirmed until the return of all documents. Acceptance of the place is confirmed by parents/guardians completing the necessary forms upon OpenApply and paying a sum of money defined in the Feed Document. The deposit is repaid by means of a credit without interest to the final payment of fees or other sums due, after the pupil leaves the Academy. Details of fees, cancellations and deposits is set out in the Apex2100 fees document and Terms and Conditions.

Sibling Policy:

Sibling status is not taken into consideration during the admissions process.

Appeals:

Parents or guardians who wish to appeal against a decision not to offer a place to an applicant may appeal in writing to the Apex2100 board who will review the evidence, make a considered judgement and notify parents or guardians within two weeks. The CEO's decision is final.

Scholarships and Fee Discounts:

Scholarships can be awarded to those pupils who demonstrate exceptional ability in the fields of sport and skiing. Scholars are expected to demonstrate a commitment to and enthusiasm. Scholarships are given by the CEO with input from the three key areas of Learn, Train and Perform. For those applicants entering the Academy, an assessment will be made when the athletes visit the Academy for their trial visit.

Value and Length of Awards:

Scholarships can be awarded up to a value 25%, 50% or 75% of fees. The final decision regarding the number of awards given and the value of those awards is made by the Apex2100 board who are presented the cases by the CEO and takes into account the quantity and quality of the applicants in that particular cohort.

Bursaries & Discounts:

Assisted Places:

For those applicants who demonstrate a very high athletic potential, an Apex2100 Assisted Place scheme is available to those pupils who require financial assistance and is awarded on a sliding scale up a maximum remission of 75% of fees dependent on household income. All applications are treated in strictest confidence. Parents/guardians seeking an Assisted Place are required to complete an application form to establish the financial circumstances of the household. On receipt of a bursary application form, Bursary Administration Ltd (BAL), will arrange an assessment. BAL will review the application in more detail at this visit and will inform Apex2100 Academy of its findings. The CEO will make the final award based on this information and review of the candidate's visit. When offers of places are made following the entrance assessments, the Academy will inform you whether a place can be offered and whether financial assistance can also be offered (and, if so, at what level). Parents/guardians are required to sign a letter accepting the place at the Academy and an acknowledgement agreeing to any conditions relating to the Assisted Place Award

Annual Review:

Assisted Place awards are subject to testing of parental means each year and may be varied upwards or downwards depending on parental circumstances. Current holders will be informed of how to complete the relevant information updates each year.

Admissions Register:

The Head of Admissions is responsible for maintaining the Admissions Register. The databases used are Open Apply and iSams. The register is stored for a minimum of three years and a comprehensive backup procedure includes full daily backups on the SQL server and separate backup, duplicated to cloud storage for off-site backup, on a daily, weekly, monthly and yearly basis. The register will show the name of the person making an amendment and the date of the amendment. Registers can be printed to distinguish clearly between the original entry and correction.

Apex2100 Admissions Register includes:

- Name in full;
- Sex;
- the name and address of every person known to the proprietor of the Academy to be a parent
  of the pupil and, against the entry on the register of the particulars of any parent with whom the pupil normally resides, an indication of that fact;
- at least one telephone number at which the parent can be contacted in an emergency;
- day, month and year of birth;
- day, month and year of admission or re-admission to the Academy; and
- name and address of the Academy last attended.
- Ski information

Any inclusion or deletion from the register is made by the Admissions Secretary according to the Education (Pupil Registration) (England) Regulations 2006.

A pupil's name will be deleted from the admissions register on the grounds that he/she has been continuously absent without authorisation for 20 days, if Apex2100 does not have reasonable grounds to believe that the pupil is unable to attend the Academy by reason of sickness or unavoidable circumstances.

The name of a pupil who is detained in pursuance of a final court order or order of recall will only be deleted from the register where that order is for a period of not less than four months and where Apex2100 does not have reasonable grounds to believe that the pupil will return to the Academy at the end of that period.
The Academy is aware of the broad duty to notify/make returns to the local authority for all non-standard admissions and departures, to know or be able to ascertain the correct local channels for so doing, to be able to evidence that, if there have been any non-standard admissions or departures, the required notifications have occurred in accordance with local procedures, and that the Academy works co-operatively with the local authority in making returns as requested and reasonable enquiries where necessary.

Name of owner/author	Chris Thomson	
Authorised By		
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Updated- ISI update		
Reviewed- Compliance		
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